

**GOVERNING BOARD MEETING NOVEMBER 2, 2023, • 12:00 PM – ZOOM LINK AVAILABLE**

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**DIRECTORS PRESENT:**

Peggy Temple, Corporate Director, Chair  
Bessie Spangler, District Director, Co-Chair  
Jessica Schaak, Corporate Director, Sec/Tres.  
Sue Hazlett, District Director  
Leona Crichton, Corporate Director  
Mary Jo Lommen, Corporate Director-VIA Zoom  
Diane Magone, District Director  
Ken Vandehey, District Director

**DIRECTORS ABSENT:**

Gloris Castles, District Director  
Dawn Terrill, County Commissioner

**OTHERS PRESENT:**

Laurel Chambers Haskins, CEO  
Stacy Conrow-Ververis, CFO/Director of Human Resources  
Erin Woodson, Patient Access Facilitator  
Kristi Peele, Director of Nursing  
Cassie Ostle, Assistant Director of Nursing

**PUBLIC PRESENT:**

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**Call to Order/Establishment of Quorum**

This meeting was called to order on Thursday November 2, 2023, PM by Peggy Temple, Board Chair. A quorum was established and district quorum as well.

**Public Comment**

- Diane stated that there is a Blood Drive today in the multi-Purpose Room at the high school.
- Peggy has some Griz tickets for this weekend available, if no one wants them, Laurel will see if someone at the hospital does.

**Approval of Minutes**

Leona made a motion to approve the minutes of the September 28, 2023, board meeting with some typos noted. Bessie seconded the motion; motion carried.

**Committee Reports**

**Executive Committee**

- Peggy reviewed the executive committee meeting.

### Professional Affairs Committee

- The following providers were brought before the Professional Affairs Committee prior to this meeting and their privileging requests were all approved for two-year terms:
  - Steven Larsen, MD (*Medical Imaging Associates*)
  - Myka Veigel, DO (*Medical Imaging Associates*)
  - Matthew Williamson, DO (*Medical Imaging Associates*)
  - Lorin Bachman, MD (*Medical Imaging Associates*)
  - Sergey Akopov, MD (*Telestroke*)
  - Theodore Lowenkopf, (*Telestroke*)

Ken made a motion to approve the above-listed providers for two-year terms. Jessica seconded the motion; motion carried.

### New Business

#### MFFA Loan

Leona made a resolution to authorize Mineral Community Hospital to obtain a loan through Montana Facility Finance Authority in the amount of \$119,645 for a period of seven (7) years) at 4.83% interest; further move to authorize the use of \$140,000 Certificate of Deposit at 5.05% as collateral against the loan and that Laurel Chambers Haskins, CEO and Stacy Conrow-Ververis, CFO, be authorized to sign on behalf of the Board. Sue seconded the resolution; resolution carried unanimously.

#### Pension Plan Audit

- 100 or more plan participants at the beginning of plan year= large plan and initiates the need for an audit.
- Audit checks adherence to our policies, employee and employer contributions, loans and distributions taken out of the plan and internal controls.
- No findings or issues.
- IRS rules for audit requirements have changed as of 1/1/2023. The count used for the audit requirements changed to participants with a balance rather than all eligible participants. The threshold is 120 and we currently have 78. No audit unless we reach 120 participants.

Ken made a motion to approve the Pension Plan Audit, Bessie seconded the motion; motion carried.

#### Board Education

Risk Management and Infection Control

Kristi Peele, DON, presented Risk Management., she works with Yellowstone Insurance Exchange. They work on helping hospital staff become “The eyes and ears” of the hospital. Kristi has completed a Risk Management assessment with Yellowstone to see where we can improve. Kristi is working hard with staff education and staff encouragement. We are progressing to reach our goals with staff education and safety.

Cassie Ostle, ADON, presented Infection Control. In July Cassie took a course on Infection Prevention and is working with staff and setting goals for infection control. This is a huge project, and it is progressing well. Cassie is getting new protocols in place, creating a house keeping check list to learn and train by, and creating new procedures. Great things to come with infection control. Education is the focus!

### **Accountability Report**

Presented by Laurel and Stacy.

October’s “In this House...we Be’Leave’ in brightening someone’s day!! Presented by Maintenance Department.

### **Unfinished Business**

#### **Current Events (No Action Required)**

- On November 29<sup>th</sup> the hospital employee craft fair will be held in the Ponderosa Building from 9-4, all public welcome.
- Leona mentioned two other craft fairs in town on November 18<sup>th</sup> and December 2<sup>nd</sup>.
- SOARS will have an open house at 48 Country Lane on November 5 & 6, from 1-4. Come see the kitties and adopt one.
- MCH is having a giving tree for hospital employees. Applications due November 20<sup>th</sup>, Erin will let the board know if they need help fulfilling the wishes of applicants.
- Peggy said the Lions Club’s are doing Christmas baskets again this year and have applications around town, the health department and hospital has some as well. The tree will be up at Darlows. The Lion’s Club is always look for volunteers to help wrap presents for the baskets.
- Bessie said the town tree lighting will be on December 2 around 5:30, festivities will start around 3.

#### **Next Board Meeting Date**

Thursday, December 14, 2023 (Please note the different week of the month due to the holidays.)

#### **For the Good of the Order**

#### **Executive Session**

#### **Adjournment**

Leona made a motion to adjourn the meeting. Ken seconded the motion; motion carried. There being no further business, the Board adjourned at 12:54 pm.