

GOVERNING BOARD MEETING • JANUARY 23, 2020 • 12:00 PM

DIRECTORS PRESENT:

John Woodland, District Director, Chair
Carol Billadeau, District Director, Secretary/Treasurer
Mary Jo Lommen, Corporate Director
Lynn Weddle, Corporate Director (by phone)
Sue Hazlett, District Director
Pat Metzger, District Director
Anita Parkin, District Director
Laurie Johnston, County Commissioner, Ex Officio Officer

DIRECTORS ABSENT:

Peggy Temple, Corporate Director, Vice Chair
Leona Crichton, Corporate Director

OTHERS PRESENT:

Laurel Chambers Haskins, CEO
Stacy Conrow-Ververis, CFO/Director of Human Resources
Mitzi Francis, Executive Assistant
Steve McNeece, CAH Solutions Group
Laura Austin, CAH Solutions Group
Christina Airhart, Director of Nursing
Jenifer Mitchell, Director of Regulatory Compliance
Katie Mahe, Garlington, Lohn & Robinson
Chris Watson, Imaging Supervisor
Verna Helm, HIM Supervisor
Angie Mellen, Pharmacy Tech
Sara Buchanan, Lab Manager
Rosalie Cahill, Dietary Manager
Nerissa Wilton, Environmental Services Manager
Roland McCrea, Radiology Tech

PUBLIC PRESENT

Caitlin Coleman
Dave Burnett
Oliver Hoopes

Call to Order/Establishment of Quorum

This meeting was called to order on Thursday, January 23, 2020, at 12:00 pm by John Woodland, Board Chair. A quorum was established.

Public Comment

Caitlin Coleman, Dave Burnett and Oliver Hoopes asked to discuss the 340(b) program. John stated that Board members do not make decisions on vendors. They provided hand-outs to the Board members.

Sue mentioned that when she was a patient here recently her visitors were so surprised at the change in atmosphere with nurses, providers and all staff they came in contact with. Her care was really good, too!

Approval of Minutes:

Anita made a motion to approve the Minutes of the December 12, 2019, Board meeting. Carol seconded the motion; motion carried.

Committee Reports

Executive Committee

The Executive Committee met last week to discuss the Board agenda and various other items. One legal issue will be discussed during Executive Session.

John mentioned that he has put together a list of meeting dates that will be handed around so they can be scheduled for the year.

Professional Affairs Committee

The following providers were brought before the Professional Affairs Committee prior to this meeting and their privileging requests were all approved for two-year terms:

Jeffrey Wagner, MD (Providence Health & Services)
Myka C. Veigel, DO (Medical Imaging Associates)
Lorin Christopher Bachman, MD (Medical Imaging Associates)
George H. Stephens, MD (Medical Imaging Associates)
Steven A. Larsen, MD (Medical Imaging Associates)
Matthew E. Williamson, DO (Medical Imaging Associates)

Sue made motion to approve the privileging requests for the providers listed above. Mary Jo seconded the motion; motion carried.

New Business

2020 MCH Board Meeting Dates

John handed out a list of potential dates for meetings for the rest of the year. March 19 and June 25 are the two dates changed from John's list. With those changes, Carol made motion to approve the list. Lynn seconded the motion; motion carried.

Election of District Board Members

Sue's position expires in May. The deadline to turn in the application is February 10th. Sue will be submitted her application to the County Clerk before the deadline.

Equipment Disposal List

Two x-ray items are on the list for disposal:

- w 2002 GE Logiq 9 with 3 probes (ultrasound machine) – *offer on this one for \$1,000*
- w 1993 GE AMX 4 Portable X-Ray Machine – *could possibly be used for parts*

Laurel would like to dispose of the 2002 GE Logiq ultrasound machine but keep the portable x-ray machine as it is still in good working order.

Anita made a motion to approve the disposal of the 2002 GE Logiq 9 with 3 probes (ultrasound machine). Mary Jo seconded the motion; motion carried.

Resolution to Extend/Increase the Line of Credit and Authorize the Use of the Medical Office Building

John read the full resolution (see below). Stacy stated that expenses have gone up since the original \$600,000 line of credit in 2013. The Medical Office Building will be mortgaged. Steve stated that the auditors are requiring an appraisal on the building, which will cost \$10,500, as does the bank. After negotiations, the bank agreed to use the auditors' appraisal. Lynn would like to know the rate of the line of credit prior to Board approval. It is a 2-year line of credit at 4%. Carol, John, Lynn & Mary Jo will sign the resolution.

Carol Billadeau made a motion to close the existing \$600,000 Line of Credit with TrailWest Bank. The line of Credit is past maturity.

Carol Billadeau made a motion to request an Operating Line of Credit from TrailWest Bank up to the amount of \$1,000,000.00 using 405 Brooklyn Avenue, Superior, Montana, as collateral, with the condition that the loan to value will no go over 70%.

Carol Billadeau further made a motion to mortgage the donated medical facility which is located at 405 Brooklyn Ave., Superior Montana as collateral for the new request for an operating LOC for Missoula Community Health Services, Inc. dba Mineral Community Hospital.

Carol Billadeau made a motion that John Woodland and Carol Billadeau from the Mineral County Hospital District and Lynn Weddle and Mary Jo Lommen from the Missoula Community Health Services, Inc. will be authorized to sign on behalf of the board the following documents;

- All application and loan documents pertaining to the Line of Credit

I hereby sign on behalf of the Governing Board of Missoula Community Health Services, Inc. dba Mineral Community Hospital that all of the above referenced resolutions have been passed by the governing board on the 23rd day of January, 2020.

Carol made a motion to approve the resolution to extend/increase the line of credit and authorize the use of the medical office building. Sue seconded the motion; motion carried.

QI/Accountability Report & Education Report

Laurel and Stacy presented the QI/Accountability Report. Discussion was held regarding same.

Unfinished Business

Board Education – Ginny Tribe

March 17, 18 or 19 are the proposed dates for the Ginny Tribe meeting. Mitzi stated that March 17th is the date that works best for everyone. John asked the group to do everything they can to make this date remains a priority on their calendars. Mitzi will contact Ginny to reserve March 17th.

Roof – Update

The manufacturer inspection has been done and the warranty has been approved.

Current Events

None

Next Board Meeting Date

Thursday, February 27, 2020, 12 pm

The Board took a break at 12:58 pm and returned to open session at 1:05 pm.

Executive Session

Lynn made motion to adjourn to Executive Session at 1:06 pm. Mary Jo seconded the motion; motion carried. The Board adjourned from Executive Session at 1:25 m.

For the Good of the Order

None

Adjournment

Carol made a motion to adjourn the meeting. Sue seconded the motion; motion carried. There being no further business, the Board adjourned at 1:25 pm.