

GOVERNING BOARD MEETING • AUGUST 29, 2019 • 12:00 PM

DIRECTORS PRESENT:

John Woodland, District Director, Chair
Peggy Temple, Corporate Director, Vice Chair
Carol Billadeau, District Director, Secretary/Treasurer
Leona Crichton, Corporate Director
Mary Jo Lommen, Corporate Director
Lynn Weddle, Corporate Director (by phone)
Sue Hazlett, District Director
Pat Metzger, District Director (by phone)
Laurie Johnston, County Commissioner, Ex Officio Officer

DIRECTORS ABSENT:

Anita Parkin, District Director

OTHERS PRESENT:

Steve McNeece, CEO
Laura Austin, CAH Solutions Group
Laurel Chambers, PA-c, AiT
Mitzi Francis, Executive Assistant
Stacy Conrow-Ververis, Director of Finance/ Director of Human Resources
Katie Mahe, Garlington, Lohn & Robinson
Alex Conrow, Patient Access Facilitator
Angie Mellen, Pharmacy Tech
Verna Helm, HIM Supervisor

PUBLIC PRESENT

Diane Magone

Call to Order/Establishment of Quorum

This meeting was called to order on Thursday, August 29, 2019, at 12:03 pm by John Woodland, Board Chair. A quorum was established.

Public Comment

None

Disposal of Property – Action to Approve Disposal of Unusable Property

A list of unusable property was included in the packet. John was unable to reach anyone at the county attorney's office to obtain more details out the disposal procedure. Steve stated that we will be thoughtful about "discarding" these items (donating, etc.) Leona made a motion to approve the disposal of unusable

property, subject to approval by the county attorney's office, or approval by Katie. Sue seconded the motion; motion carried.

Approval of Minutes:

Carol made a motion to approve the Minutes of the July 25, 2019, Board meeting. Mary Jo seconded the motion; motion carried.

Committee Reports

Executive Committee

The committee met last week and discussed a possible modification of the contract with CAH Solutions Group. They asked Laurel and Stacy to think about a better approach for themselves moving forward. Board education was also discussed.

Professional Affairs Committee

The following providers were brought before the Professional Affairs Committee prior to this meeting and their privileging requests were all approved:

Yi Mao, MD
Andrew Rontal, MD
Pawani Sachar, MD

Carol made motion to approve the privileging requests for the providers listed above. Peggy seconded the motion; motion carried.

New Business

Board Action to Amend MCH Contract with CSG

The current contract between MCH and CAH Solutions Group has a term ending 12.31.2020.

The executive committee, in working with Steve & Laura, and Laurel & Stacy have discussed a modification of the MCH and CSG contract. The intent is to provide Laurel and Stacy with a mentoring program, and decrease expense to MCH if possible.

Laurel and Stacy will assume their roles as CEO and CFO January 1, 2020. They are requesting a mentoring agreement between MCH and CSG through June 30, 2020. Steve and Laura are agreeable to modification of the current agreement with the provisions in the term's sheet provided below. Stacy reported that financially, to amend this contract would save MCH \$310,000 annually.

Leona would like to have the modified contract continue through July 31, 2020 to allow for completion of the fiscal year, and development of the 2020-2021 operating plan.

John expressed unanimous executive committee support for the modification of the MCH/CSG contract, with the terms as presented.

Motion by: Leona to authorize MCH to enter into a new modified agreement with CSG for the mentoring of Laurel and Stacy as proposed in the attached term's sheet, and to authorize John Woodland to execute the final contract, second by Carol. John did a roster call of each board member to vote yes or no. All board members voted yes. Motion passed.

**Administrative Mentoring Services
CAH Solutions Group, PC and Mineral Community Hospital**

Term:	January 1, 2020 through July 31, 2020
Exclusivity	No
Renewal Provisions:	Discussion 60 days prior to termination of Agreement
Description of Services:	<p>CAH Solutions Group to provide CEO Services and Financial Mentoring Services as part of a long term succession planning strategy.</p> <ul style="list-style-type: none">• Contract directly with the Board of Directors• Maintain Administrative Influence• Mentor MCH employed CEO and CFO• 24/7 Phone availability for Administration• Monitoring of Quality and Financial Indicators<ul style="list-style-type: none">○ Full access to MCH information/IT Systems• Staff and Provider recruiting• Administrative meeting preparation/presentations• Direct communication with MCH Executive Committee• Guide 2020/21 Operating Plan and budgeting process• Onsite Availability as requested upon mutual agreement
Compensation:	Total Fee \$ 20,000.00 per month
Status:	Independent Contractor Relationship
Benefits:	N/A
Business Expenses: meetings/travel & lodging	Reimbursed with receipts for applicable MCH
Confidentiality:	Business Associates Agreement Required Agree to confidentiality clauses
Insurance:	CAH Solutions Group added to hospital's D&O and liability policies as an additional insured

Organizational Structure Update

Steve provided an update of the organization structure to the Board. The Director of Regulatory Compliance position was created. Jenifer has accepted that position, which means that the Director of Nursing position is open. A Facilities Manager, who oversees maintenance and environmental services, has been hired. There will be no changes to those departments, though. This new employee is coming to us from Alberton School and will start in a few weeks. The need for this position came to light after the Fire, Life, Safety Survey. A Professional Educator has been hired. She is someone Steve and Laura have worked with for many years. She will be onsite at various times to provide clinical education. Laurel is starting to take over supervision of departments through the end of the year.

Unfinished Business

Board Education – Action to Approve Ginny Tribe

The Board agreed that a “retreat” with Ginny Tribe would be beneficial for each Board member. Mitzi will work with Ginny on scheduling.

Mary Jo made a motion to approve the contract with Ginny Tribe to provide Board education. Leona seconded the motion; motion carried.

Roof – Update

The architect inspected the roof, and it is essentially complete.

Medical Office Building (MOB) Update

Work is being done on the lease between MCH and Missoula County. No MCH staff are occupying the bottom floor currently. For now, it is being used to store medical equipment.

Current Events

Mitzi announced that the Foundation’s golf tournament will be held Saturday, September 14th at Trestle Creek Golf Course. She has information if anyone would like to sponsor a team.

Mitzi stated that the Foundation raised approximately \$1,000 at the fair booth.

Next Board Meeting Date

Thursday, September 26, 2019, 12 pm

Executive Session

None

For the Good of the Order

Diane mentioned that the Office of Public Assistance will be back in Mineral County in September.

Adjournment

Leona made a motion to adjourn the meeting. Sue seconded the motion; motion carried. There being no further business, the Board adjourned at 1:23 pm.