

GOVERNING BOARD MEETING • JUNE 18, 2019 • 12:00 PM

DIRECTORS PRESENT:

John Woodland, District Director, Chair
Leona Crichton, Corporate Director
Peggy Temple, Corporate Director, Vice Chair
Pat Metzger, District Director
Sue Hazlett, District Director (by phone)
Carol Billadeau, District Director, Secretary/Treasurer
Anita Parkin, District Director
Laurie Johnston, County Commissioner, Ex Officio Officer

DIRECTORS ABSENT:

Mary Jo Lommen, Corporate Director
Lynn Weddle, Corporate Director

OTHERS PRESENT:

Steve McNeece, CEO
Laurel Chambers, PA-c, AiT
Mitzi Francis, Executive Assistant
Stacy Conrow-Ververis, Director of Finance/ Director of Human Resources
Jenifer Mitchell, DON
Kristy Mask, Business Office Manager
Katie Mahe, Garlington, Lohn & Robinson

PUBLIC PRESENT

Verna Helm
Chris Watson
Roland McCrea
Rosalie Cahill
Angie Mellen
Nerissa Wilton
Whitney, Nursing Student
Rikki Patch, Dingus, Zarecor & Associates

Call to Order/Establishment of Quorum

This meeting was called to order on Tuesday, June 18, 2019, at 12:01 pm by John Woodland, Board Chair. A quorum was established. Proxy for Lynn was given to John; proxy for Mary Jo was given to Peggy (per their written instructions).

Public Comment

Mitzi spoke of a conversation she had with Laurie in May. John would like to see an end to these negative comments and asked the Board to move forward in a positive fashion.

Approval of Minutes:

Leona made a motion to approve the Minutes of the May 23, 2019, Board meeting. Peggy seconded the motion; motion carried.

Committee Reports

Executive Committee

None

New Business

Review of 990 from Dingus, Zarecor & Associates – Board Action to Approve 990
Rikki Patch from DZA attended this portion of the meeting by phone. Discussion of the 990 from DZA was held.

Carol made a motion to approve 990 from DZA. Leona seconded the motion; motion carried.

Board Action to approve DZA for 2018-19 Audit, Cost Report and 990

There is a \$700 increase for 2018-19 services.

Anita made a motion to approve DZA for the 2018-19 Audit, Cost Report and 990. Carol seconded the motion; motion carried.

Board Action to approve Provider Contract

Steve explained how this boiler-plate provider contract is used for new providers.

Carol made a motion to approve the general outline of the Provider Contract. Leona seconded the motion; motion carried.

Peggy made a motion to ratify the list of current providers who are under contract. Anita seconded the motion; motion carried.

Steve discussed the option of adding the Executive Committee to the recruiting process. The consensus was that this is a good idea.

Board Approval of 2019-20 Operating Plan

Under Section 4(D), John felt that providers and Board members should attend the DZA education. Mitzi will make that change.

Leona made a motion to approve the 2019-20 Operating Plan as amended. Carol seconded the motion; motion carried.

Board Approval of 2019-20 Budget

Discussion was held regarding the proposed budget.

Anita made a motion to approve the 2019-20 Budget. Leona seconded the motion; motion carried.

Peggy made a motion to approve the 3% price increase. Leona seconded the motion; motion carried.

QI/Accountability Report & Education Report

Steve presented the accountability report and discussion was held. State Health Department Surveys (Life Safety and Certification) were also discussed.

Unfinished Business

Roof – Update

All documentation has been signed and work has begun on the roof.

Blue Building – Update

Legal documentation has been delivered to the Title Company for closing. John stated MRHC as a Board has approved all steps.

AIT Timeline – Board Action Approval of Training Timeline

Steve provided financial detail if the board makes the decision to move Laurel to full time Administrator in Training. Expenses per month would be an increase of \$14,584 to cover her shifts.

Leona made a motion to approve Laurel's move to full-time AIT. Anita seconded the motion; motion carried. Laurel will move to full time AIT once her current provider shifts are filled by another provider.

Current Events

Peggy stated that the Board of Health is adding e-cigarettes to the Clean Air Act. The city will need to get new signs. Businesses will also be educated.

Next Board Meeting Date

Thursday, July 25, 2019, 12 pm

Executive Session

None

For the Good of the Order

Carol stated that Shakespeare in the Park will be held July 24th.

Peggy, John, Anita, Lynn, Laurel & Stacy attended the training in Missoula two weeks ago. Anita thought the Friday speaker was great.

Adjournment

Leona made a motion to adjourn the meeting. Anita seconded the motion; motion carried. There being no further business, the Board adjourned at 1:33 pm.